
General Information

Television Education, Inc. • 1439 Shore Street West Sacramento, CA 95691 • 916-572-0762

- Real Estate Principles
- Real Estate Economics
- Mortgage Loan Brokering and Lending
- Real Estate Practice
- Real Estate Appraisal
- Property Management
- Real Estate Finance
- Legal Aspects of Real Estate
- Escrows

1. Course and school requirements:

There are no pre-enrollment qualifications, except that a student must be at least 18 years of age. Students must complete one open-book final exam.

2. School policy regarding time limits.

Students have one year from the first day of enrollment to complete the course. One extension of 90 days will be granted on payment of a fee of \$30. The course may not be completed in less than two and one-half weeks. Key dates are defined as follows:

DATE REGISTERED:	The date the course fee is received by the school.
DATE STARTED:	The date the course materials are received. (If materials are shipped, they are considered received five calendar days from the date of shipment.)
DATE COMPLETED:	The date the student successfully takes the final exam. It must be at least 2-1/2 weeks, but no more than 1 year from the date started. (This is the date that the final exam is taken, not necessarily the date that the exam is scored by the school.)

3. School policy regarding exam requirements and procedures:

CHAPTER QUIZZES: The quizzes at the end of each chapter are optional, but recommended. The questions are similar to the ones which will appear on the final exam. Use the answer key in your textbook to score your own quizzes.

FINAL EXAM: A 100-question multiple choice final exam is required for this course. It is a pass/fail, supervised, open-book exam. You may take the final exam over the Internet or you may take the final exam under the supervision of an exam proctor. You may bring a copy of your textbook and consult it throughout the exam. You may not consult any other printed or written materials, including notes or dictionaries of any kind. (See the enclosed *Instructions for scheduling Your Final Exam* for further details.)

4. School policy regarding grading:

CHAPTER QUIZZES: Again, the quizzes are optional, but recommended. Use the answer key at the end of each chapter to score them.

FINAL EXAM: The score on the final exam determines the course grade. The minimum passing score is 60%.

Grades will be assigned as follows:

PASS = 60%-100%

FAIL = 0%-59% (The final exam must be repeated)

INC = INCOMPLETE (The course must be repeated; upon successful completion, the "INC" will be replaced with a new grade.)

If you fail the final exam, you will receive no credit for the course and must successfully repeat the final exam. You may take it as many times as necessary within one year (plus extension) from the date the course was started.

If you do not complete the course within the time allowed, you will receive a grade of "INC" (incomplete). The course must then be repeated.

After you pass the final exam, Television Education, Inc., will mail you an approved Statutory Course Completion Certificate. You must submit this certificate to the Bureau of Real Estate before your license will be issued. You may submit this certificate along with the Salesperson Examination Application (form RE 400A) or Broker Examination Application (form RE 400B) when applying for the State Exam, or you may submit it after applying for the State Exam along with the Statutory Course Transcript Submittal (form RE 221).

After you pass the State Exam, you must submit proof of legal presence with your license application. To do this, complete the State Public Benefits Statement (form RE 205) and include a copy of one of the documents listed. All forms can be downloaded from the BRE website (www.bre.ca.gov) or you can phone the BRE at (916) 227-0931 to receive them by fax or mail.

5. School policy regarding refunds of student fees:

Refunds must be requested within 30 days of receiving course materials. All course materials must be returned in their original condition. Refunds will not be made if course materials have been written in (including erasures). Shipping charges and the course registration fee of \$10 per course are not refundable. No refunds will be made after the exam administrator has been nominated. Course fees are not transferable.

6. California Bureau of Real Estate Disclaimer Statement

This course is approved for pre-license education credit by the California Bureau of Real Estate. However, this approval does not constitute an endorsement of the views or opinions which are expressed by the course sponsor, instructors, authors, or lecturers.

7. California Bureau of Real Estate Online Evaluation Statement

A course and instructor evaluation is available on the California Bureau of Real Estate (CalBRE) website at www.calbre.ca.gov. Access this form by typing in "RE 318A" in the search box located in the upper right corner of the home page.

8. Course fees:

Registration (\$10.00/course x _____ courses): \$ _____

Tuition (applies to all instructional materials and services): + \$ _____

Total Course Fees: \$ _____